



One-day Instructor Training Course on

Friday, 17th January 2025

**Learning Centre @ iiM Secretariat Office,
612A Geylang Rd Singapore 389551**

INTRODUCTION

All applicants who wish to be considered to be on the Panel of iiM Instructors are required to attend a one-day course on Instructors Training unless they are exempted.

DESCRIPTION:

This course combines both theory and practice in training participants to be effective instructors. Teaching skills are taught including the various methods and forms of instruction and learning. The use of role plays is illustrated to demonstrate its importance in mediation training.

OUTLINE OF COURSE:

- Understand the entire training process.
- Acquire skills and techniques in the design of delivery and presentation of the materials.
- Understand the training aids and devices that would facilitate an attractive presentation.
- Appreciate the important content of mediation that should be delivered to the trainees.
- Understand the best way of imparting mediation skills.

LEARNING OBJECTIVE:

The purpose is to convey to the participants on the important aspects of mediation training that need to be conveyed to the trainees attending the mediation course.

LEARNING OUTCOME:

Participants should acquire the skills in teaching and be confident in making an attractive presentation to the audience and to engage the audience

WHO SHOULD ATTEND:

This is a course designed to train potential training instructors for iiM. Anyone who is familiar with the practice of mediation and wish to be iiM's appointed Trainer should attend this course. iiM's appointed Trainer requirements shall be at least an iiM's Ordinary Member.

**TEST:**

A test will be conducted for each participant who will be asked to make a short 15-min presentation of a mediation topic of their choice. Based on their presentation they will be assessed whether they have the potential to serve on iiM's panel of instructors.

COURSE FEE:

\$200 per participant which includes the test fees and course materials.

INSTRUCTORS:

Dr Lim Lan Yuan, a pioneer in mediation, has conducted numerous mediation training workshops for various organisations in Singapore and overseas. He has mediated many different disputes in various situations and is author of three mediation books and several articles. Dr Lim holds a doctorate, 3 masters and 3 bachelor degrees in different disciplines including construction management, business administration, estate management, economics, finance and law

DURATION:

8.30am to 5.30 pm

REGISTRATION:

Please use the attached form for registration. Closing Date of Registration: Wednesday, 15th January 2025.

For further information please contact our Course Coordinator / iiM Treasurer:

Low Peng Kit
9459 8173
lowpengkit@gmail.com

REPLY SLIP
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REGISTRATION

Name: _____

Position Held: _____

Organisation: _____

Correspondence Address: _____

Country: _____

Tel: _____ Fax: _____

Email: _____

Past Instruction/Teaching Experience:

Registration Closing Date: Wednesday, 15th January 2025.

Payment Mode:

Cheque No: _____

Crossed cheque payable to "International Institute of Mediators (S) Ltd"

Fund Transfer / PayNow UEN 201707858K

For Official Use

Official Receipt No: _____ (\$ _____)